

# Huntcliff Park at Meadow Woods

# May 2023 Newsletter

### Monthly Assessment Reminder

Please remember that the new assessment amount is \$105.00 per month. Payments are due on the 1st of each month. Payments received after the 10th of each month will be assessed a \$10.00 late fee.

If you need to check your account balance, you may do so on the owner's online portal or you may contact the management company.



# Memorial Day, Monday, May 29th -DWD Offices Closed

Please be advised that the offices for DWD Professional Management will be closed on **Monday, May 29, 2023** in observance of the Memorial Day holiday.

We wish everyone a happy and safe Memorial Day weekend!



Please direct all concerns to the management company. For ARB requests, please go to the Association's website, www.huntcliffpark.com. Click on "Resident Services" then "Online Forms." Fill out and submit the form prior to making any exterior modifications to your home.

#### **COMMUNITY MANAGER**

William Carey Webb, LCAM
Marjorie C. Webb, LCAM
DWD Professional Management, LLC
info@dwdpm.com

407.251.2200 phone 800.759.1820 fax 9419 Tradeport Drive Orlando, FL 32827

#### **Board of Directors**

President: Roberto Gayo

Secretary/Treasurer: Robin Dearing

### Payment Plan Options

If you are experiencing financial difficulties or job loss, please contact our office to set-up a payment plan. It is very important that you contact us to discuss this matter. We cannot set-up a payment plan if we are not aware of your financial situation.

If you have any other questions or concerns regarding your account balance, please feel free to contact the management office at 407-251-2200 or at info@dwdpm.com.

# No Parking on the Grass or Easement

It has come to the Board's attention that there are residents parking nightly on the easement and the grass/yards of the homes to avoid being towed due to the restriction on street parking in the evening. Please be aware that parking on the grass and the easement is NOT permitted. All cars must be parked in garages and on driveways.

Thank you for your cooperation in this matter.

# Hitting the Barrier Arms and/or Gates

Please be advised that as per the Board, there is a flat fee of \$300.00 that will be charged to any property address that hits the barrier arms and/or gates.

This flat fee is to hopefully cover the cost for any repairs needed, however, if the cost of the repair exceeds the flat fee, there will be additional repairs costs incurred.

Please keep in mind that the barrier arms will open after the gates are fully open. Thank you for your cooperation in this matter.



### Suspicious Activity

If you see people walking through the neighborhood looking into vehicles, looking into the windows of a home, trying to force open a door, or any other suspicious or illegal activities, please call the Orange County Sheriff's Department at (407) 836-4357. The Sheriff's Department is the only organization charged with the protection of your property, and they are the only organization with the authority to approach and stop these people and their activities. Thank you.



#### Hurricane Season

Hurricane season will begin on Thursday, June 1st and will continue through the end of November. The National Oceanic and Atmospheric Administration is predicting a near normal season this year with between 12 to 17 total named storms (winds 39 mph or higher) of which 5-9 may become hurricanes (winds 74 mph or higher) including 1 to 4 major hurricanes (category 3, 4, or 5; with winds of 111 mph or higher). Therefore, please take the time now to prepare your home and your family for hurricane season. Please see the pages below for additional information about hurricane preparedness provided by HIG Insurance. The Federal Alliance for Safe Homes (FLASH) also issued a brochure for the hurricane season. Please use the following link to access this information:

https://hurricanestrong.org/wpcontent/uploads/2023/05/5-22-23-HurricaneStrong-Family-Guide-Guide.pdf.



Arlene	Gert	Margot	Tammy
Bret	Harold	Nigel	Vince
Cindy	Idalia	Ophelia	Whitney
Don	Jose	Philippe	
Emily	Katia	Rina	
Franklin	Lee	Sean	

# Association Payments Via the Payment Portal with Center State and Payment Reminders

If you have set-up automatic payments through the on-line payment system with Center State Bank, please be aware that DWD Professional Management does not have access to that system and any updates needed must be made directly by you. If you have made any errors in terms of the amount of your payment or the frequency of your payment, please login into the portal to make any necessary revisions.

Go to schedule payments, cancel the current request, and start a new request with the correct payment amount and/or frequency.

Please also be aware that all online payments take 2 to 3 business days for processing before they are applied to your account.

In addition, the on-line payment system is a payment portal only. This system is not connected to the account system with the management company. The payment portal does not have any information regarding your current account balance. If you need your account balance or a full detailed payment history report, you must contact the management company directly.

Finally, please be aware that DWD Professional Management does not send payment reminders by text or email. If you are receiving payment reminders through text or email, this is because you have signed up for it through the online payment portal. If you have signed up for the reminders in error, please login into the portal. Go to notifications and cancel/edit the request and make any changes needed or set-up a new request.

If you have any questions or concerns about the on-line payment portal, please contact the management office for assistance.

# Owner Access Platform

Please be advised that you may utilize an online owner access portal where you may login to manage your account and access community documents. With your Internet-enabled device, you are able to view your current account balance, check your payment history, view your open records and more!

To ensure your privacy, only homeowners whose email address is on file have already received a registration email. If you have not already provided your email, please email your information to

info@dwdpm.com and include your community's name, address within the community, and the email address you want on file. This extra step is designed for the safety of your personal information because it allows us to verify each homeowner. Once your email address has been

opted into the system, you will receive an email to register. For security purposes, a return email will be sent to confirm you are the owner of that email account. If you received the registration email but the time has expired and you are in need of a new registration email, please contact our office by email at <a href="info@dwdpm.com">info@dwdpm.com</a> with your request. Please make sure to include the email address you want us to use and we process a new registration email for you.

Please check your SPAM folder as it may be filtered automatically. After you click the link in the confirmation email you can create your password and your account will be registered. You will then be able to log into your account using your email address and the password you created when you registered. Please make sure to use Google Chrome which is the preferred web browser for the platform.

We encourage everyone to utilize the new on-line access platform at

https://owner.topssoft.com/DWD ProfessionalManagement/Accoun t/Login in order to review your account balance and obtain information. Please let us know if have not received your invitation to join the platform, and we will help you set-up your account.

# 2023 Assessment Information

On Monday, October 24, the Board of Directors held their

Budget meeting to discuss the proposed budget for 2023. After much consideration, the Board voted to increase the monthly assessment next year. Due to the current rise in the costs for labor, supplies, utilities, and services, this increase was needed in order to balance your budget for 2023. Therefore, your assessment was increased to \$105.00 per month for 2023. You should receive your new coupon booklets in late November or early December from the Association's bank. If you do not receive your coupon booklet by mid-December, please contact the management office for assistance.

If you are interested in obtaining the 2023 Budget for your community, please feel free to review the document on the community website using the following link:

http://huntcliffparkhoa.weebly.co m/budget.html.



### Pool Keys

If you need to obtain a pool fob for the community pool, please contact the management office at <a href="mailto:info@dwdpm.com">info@dwdpm.com</a> or 407-251-2200. The management office will arrange a time for you to pick up your key fob at their office located at 9419 Tradeport Drive, Orlando,

Florida 32827. Pool fobs cost \$20.00 each.

Accepted methods of payment are check or money order made payable to Huntcliff Park at Meadow Woods HOA.

Please bring the following with you to the management office in order to receive your pool key fob:

Owners: You must bring a photo ID.

Renters: You must bring a photo ID and a copy of your current lease agreement.

# Please Pick-up After Your Pets and Keep Pets on a Leash at All Times

We understand that many of the residents in our community are pet owners. Owning a pet is a wonderful experience and it brings many joys to you as well. However, having a 4-legged addition to your family also brings many responsibilities.

If your new bundle of joy happens to be a dog, then one of the responsibilities is picking up after your pet. When you live in a community, you cannot just let your dog out and then close the door. Your pet must be on a leash at all times, and any pet waste MUST be picked up and disposed of in a waste receptacle. This is not only a community rule; it is an Orange County ordinance as well. The Association has installed several

doggy stations throughout the community for your convenience. Please use these receptacles to dispose of any dog waste. Dog waste is a hazardous substance and causes damage to grass and may spread illnesses to others.

It is also extremely important that your dog is on a leash for the protection of other animals and for the protection of people (especially children) who may encounter your pet within the community. Keeping your dog on a leash is also a protection for your pet since it safequards them from dangerous situations. If you see a dog unattended within the community, please notify Orange County Animal Control at the following number: 407-836-3111. Thank you for your understanding and cooperation in this matter.



# Monthly Property Inspections and Notifications

The community management company is tasked by the Board of Directors each month to complete an inspection of all properties within the community. Below is a partial list of some of the violations that they will be on

the look-out for during these inspections:

- Lawns that need maintenance or full replacement (weeds, dead spots, irrigation issues, etc.)
- 2) Houses that may need pressure washing or painting. Please be aware if the paint looks faded over 50% of the visible structure, if the concrete blocks are showing through the paint over 10% of the visible structure, or if there are settling cracks throughout the home that require caulking, then we will ask for the homeowner to repaint the house
- Roofs that need pressure washing
- 4) Fences in need of cleaning and/or repair
- 5) Driveways that may need repairs or pressure washing
- Weeds and grass in flower beds and missing mulch or stones in flower bed area
- 7) Garbage cans visible from the streets
- 8) Roofs with mold or broken/missing shingles
- 9) Parking on the grass
- 10) Commercial vehicles, recreational vehicles, or trailers in driveways

The community management company's staff members will inspect each property from the road in a vehicle, and they will take pictures of any violations. They will not go onto your

property to complete their inspection. Please be kind to the inspectors when they are completing their monthly inspections. The staff members will always identify themselves when approached if you have questions. However, please do not approach them in a hostile or negative manner. They are there to complete a job as directed by the Board of Directors and to help the community. If the inspectors find any problems with the exterior of your home, the management company will send you a letter notifying you of the violation. If you receive a violation letter, please feel free to contact the management company via email or by phone if you have any questions or if you need more time to correct the area of concern. The management company will work with you to make the needed improvements. Communication is very important so we can work together to maintain and improve our property values. Thank you for your cooperation regarding these matters.

# Reporting Street Light Outages

If you notice a street light out on your street, please call Duke Energy at 407-629-1010 to report the street name or section where the light is located. You may also visit the following website to report the outage:

https://www.dukeenergy.com/customerservice/request-light-repair. Please contact the management office if you need assistance or if you have any questions.



# Pool Rules and the Pool Security System

Please be advised that the pool closes at sundown every day.
No unauthorized people may enter the pool after this time.

Many people ask why the Association has chosen to close the pool at sundown. The answer is simple. We did NOT choose this time. The State of Florida decided this for us! Since there is not enough light per State guidelines, we must close the pool when the sun goes down.

Please be aware that Envera
Security system monitors the
pool every evening after dusk.
Therefore, anyone found at the
pool from dusk to dawn will be
asked to leave by Envera
Security. Envera will call the
Orange County Sheriff's
Department if necessary and
the responding officer will issue
trespass warrants if needed.

This is considered trespassing even if you are a resident of the community. This is the law for the State of Florida, and it will be enforced for the protection of our community assets and the safety of our residents. In addition, the Association will pursue recuperating any costs associated

with damage to the pool caused by the inappropriate use of the facilities.

Next, there is a list of pool rules located in the pool area. Please take a minute and review these rules. One of the most important rules is the age limit for use. If you are under the age limit, you may NOT use the pool without a parent or quardian being *present.* This rule will be strictly enforced when personnel are present in order to ensure the safety of the children in our community. Accidental drowning in a swimming pool is a leading cause of death in Florida for children. Please be advised there are no lifequards at the pool, and the maintenance personnel are not trained in CPR or pool safety. Failure to comply with the Pool Rules may also result in you being asked to leave the area. Thank you for your cooperation with this matter. If you have any additional concerns or questions regarding this issue, please

# Businesses Not Allowed in Huntcliff Park at Meadow Woods

contact the management office.

The Board of Directors wants to inform the community that, per the Covenants, no businesses are allowed to operate in the community. Article VIII Section 1A, clearly states in part that all property designated as a Living Unit shall be used, improved and devoted exclusively to residential use. No business, profession or

trade of any type shall be conducted on any portion of the property in Huntcliff Park at Meadow Woods, including Transient Rentals. This prohibition also includes car washing, car repairs, and any other car related business. Please be aware of this limitation as well as Orange County's enforcement of any Code or Zoning violations stemming from any violations concerning their ordinances regarding businesses in residential communities. Also, please note that Orange County has strict guidelines on renting of properties. Short term rentals, such as Air BnB rentals, are only allowed in Zoning Code R3. Greenpointe is Zoning Code PD. Therefore, short-term rentals are not allowed in Greenpointe at Meadow Woods. Thank you all for your cooperation with this matter.

# Towing Company Location and Information

Please be advised that the towing company for Huntcliff Park at Meadow Woods is <u>Universal</u>
<u>Towing and Recovery</u>. The towing company's location is as follows: <u>Universal Towing and</u>
<u>Recovery</u>, 407-816-0102, 206
<u>6th Street</u>, Lot 300 Orlando,
<u>Florida</u> 32824.

If your vehicle is parked on the street at night in our community, you run the risk of your car being towed. Per the rules and regulations of our community, all vehicles must be parked in your

garage or driveway at night. If a vehicle is parked on the street between the hours of 12 AM – 6 AM, it will be towed <u>without</u> <u>warning at the owner's expense</u>.

If you are planning a special event or party, and you will have guests parked in the street from 12 AM – 6 AM, please contact the management office to make arrangements at least 24 hours in advance so we may inform the towing company and so we have time for you to pick up parking permits from the management office. Please be aware that the maximum number of vehicles permitted is 10.

If your vehicle or a vehicle of a quest is towed due to a violation of the parking rules and regulations, you should contact the towing company to resolve the situation. Do not call DWD Professional Management regarding a towing issue. The Board has not authorized the management company to make ANY exceptions to the parking rules and regulations. If you do not follow these parking rules, you will be towed at your own expense and will not be reimbursed for any reason.

# Architectural Changes (Exterior Modifications)

It has come to our attention that some homeowners are not familiar with the steps of the Architectural Review process. That is quite understandable. We would like to take this

opportunity to help anyone in our community better understand this process. If you are going to make any changes to the front of your property, including landscaping changes, or if you intend to make any structural changes to your property (i.e., room additions, pools, screen enclosures), then you will need to fill out the Architectural Review Committee (ARC) application.

These applications will always be available on your community's website and they are included in the monthly newsletter (please see the form below). Please follow the instructions on the form and submit all of the required documents for your requested change. When you are submitting an application to the ARC, remember to include the following:

- 1. Two (2) copies of the property survey that show the location of the proposed changed, alteration, renovation or addition.
- 2. Two (2) drawings of your plan(s).
- 3. Two (2) copies of color samples, if applicable.

Please note that applications submitted by fax or without two (2) copies of the survey, drawing, or color sample will be considered incomplete. If an application is incomplete, it will not be processed and will be returned to you.

If you have any questions, please call us at 407-251-2200, and we will be happy to assist you. Also note that management does NOT

approve or deny any of these requests. We collect the applications and then submit them to the community's Architectural Review Committee (ARC). The ARC is a group of volunteer homeowners who review the applications and approve or deny the applications based on your community's written criteria (the architectural quidelines). Per Florida Statutes, this process may take up to 30 days. As soon as the Committee makes a decision, we will mail you the letter of approval or denial. Please make sure you do not proceed with any improvements until you have heard from the Committee. I hope this helps everyone understand the Architectural Review process a little better. If this still leaves you with any questions, please feel free to contact our management office.

### Tax Information

The accounting firm, Cole & Associates, recently completed the Association's taxes for 2022, and a copy is available for your review. The Statement of Cash Flow for 2022 is also available at this time.

If you would like to review these documents, please contact our management office by phone at 407-251-2200 or by email at <a href="mailto:info@dwdpm.com">info@dwdpm.com</a> to make your request.

# Garbage Cans / Curbside Collection

Please be aware that if your garbage cans are broken and you need a replacement, you need to contact the Orange County Solid Waste Department. You may reach them by email at Solid.Waste@ocfl.net or by phone at 407-836-6601.

Under the Orange County Curbside Collection program, garbage, recycling, yard waste, and bulk items are each picked up only one time per week. The schedule for your community is as follows:

#### Garbage collection - Monday.

Yard Waste, Recycling, and Bulk Items – Tuesday.

Per the documents of your community, we are asking that you please do not place your items outside your home in view from the street on days when you do not have a scheduled pick-up. Please keep them inside your garage, behind your fence, or behind your home.

The Board asks that all residents place their garbage containers out on the <u>road no earlier than 6</u>

PM the night before collection, and they must be returned to their proper storage areas by 6

PM the day of collection. Thank you for your understanding and cooperation with this matter.

# Community Services Phone Numbers

**Emergency** 

	<u> </u>
Fire, Police, Medical	Ω11
Emergency	9

# **Law Enforcement**

Orange County Sheriff's	407-836-4357
Dept. (Non-Emergency)	

# **Utilities**

Orange County Utilities 407-836-5515
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## **Chamber of Commerce**

Orlando Chamber of	407-425-1234
Commerce	

## <u>Miscellaneous</u>

Orange County Public	407-317-3200
Schools	
Orange County Office of	407-836-9140
Emergency Management	
Orange County Health	407-858-1400
Department	
Florida Poison Information	800-222-1222
Center	
Orange County Public Library	407-836-7390
Social Security	800-772-1213
Administration	
Orange County	407-836-2070
Voters' Registration Office	
Orange County Animal	407-836-3111
Services	

#### **HUNTCLIFF PARK AT MEADOW WOODS HOMEOWNERS ASSOCIATION, INC.**

MAIL OR FAX FORM TO: 9419 Tradeport Drive, Orlando, FL 32827 PHONE: 407-251-2200 FAX: 800-759-1820 EMAIL: info@dwdpm.com

#### **GATE ACCESS FORM**

This form will be used to set up your information into the community's gate system. Please fill out the information below and send to the Association by mail, fax, or email. You may also use this form to request a gate code and/or remote and to report problems with your gate access devices.

Please indicate below if you need to obtain a gate code, remote, or if you need to report a problem with your device. Set up new remote(s) Report a problem Set up new code All residents are included in the directory at the gate. Your visitors will use the call box at the gate to dial your telephone number for access. Please press "9" on your telephone keypad to open the gate for your visitors. The gate system will not accept long distance telephone numbers. All numbers must be local (407) or (321) numbers. Please include this number in the space indicated below. If you would like your name to be excluded completely from the directory box, please check here Date: Homeowner Name (Last, First): Tenant Name (if applicable): Property Address: Mailing Address: Property Telephone Number (including area code): \_\_\_ (This will be the number called from the gate to your home - NO LONG DISTANCE OR VOICE OVER IP) Alternate Telephone Number: \_\_\_\_\_\_ E-mail Address: Gate Remote Request – Please indicate the number of remotes needed. You may purchase remotes for \$50.00 each. Please make your check or money order payable to: Huntcliff Park at Meadow Woods HOA. Number of Gate Remotes Requested **Problem with your device** – Please describe the problem that you are having with your device below.

#### HUNTCLIFF PARK AT MEADOW WOODS HOMEOWNERS' ASSOCIATION, INC.

MAIL OR EMAIL FORM TO: 9419 Tradeport Drive, Orlando, FL 32827 PHONE: 407-251-2200 FAX: 800-759-1820 EMAIL: info@dwdpm.com

		ARCHITI	ECTURAL REVIEW BO	ARD (ARB) APPLICATION	
Owner Nar	me:		Tenant Nam	e:	
Property A	ddress:				
Mailing Ad	dress:				
Phone(s) H	lome:		Work	E-mail:	
				rictions and the Association's	s Rule and Regulations, Installation
	orm to this approval a				
				novations and /or additions t	
				( ) Screen Enclosure	
( ) Patio	( ) Exterior C	Color ()	Lawn Replacement	( ) Other	
Descriptio	n:				
Attach two	o (2) copies of the p	property surve	y that shows the loca	tions of the proposed char	nge, alteration, renovation or
	o (2) drawings of yo	our plan(s).	Attach two (2) o	color samples, if applicable	
I hereby u  1. No to 2. Al co 3. Al re 4. La re 5. Lv co 6. La in 7. Ul	nderstand and agree o work will begin up to complete the work will be done ontractor or myself. I work will be performant from performant from performant be responsible for connection with the pon receipt DWD P	ee to the follow ntil written app k. If not, then y expeditiously ormed timely a and will be resp ance of this wo for the conduct work. complying with his work. I will rofessional Ma	wing conditions. proval is received from you must reapply for once commenced and and in a manner that we consible for any and a rk. t of all persons, agen all applicable federa obtain any necessary anagement, LLC will for	ARB approval. d will be done in a professivill minimize interference and damages to other lots are as a contractors, subcontractors, subcontractors, state and local laws, coder governmental permits and proverd the ARB Application	e 60 days from the approval date ional manner by a licensed and inconvenience to other and/or common area, which may tors and employees who are es, regulations and requirements d approval for the work.
de	enied.		·		pplication is either approved or
ALL HOME	EOWNERS ARE RESI	PONSIBLE FOR	FOLLOWING THE RU	LES AND GUIDELINES OF TH	HEIR ASSOCIATION WHEN
MAKING A	ANY EXTERIOR MOD	DIFICATIONS.			
Signature	of Owner(s):			Date:	
			DO Not Write Be	low This Line	
	cation is hereby:			( ) Denied	
Comment	s:				

Date Received \_\_\_\_\_ Mailed to Assoc. \_\_\_\_\_ Mailed to Owner \_\_\_\_

### HURRICANE PREPAREDNESS PLAN



# Supply Kit Checklist

#### Water For The Home ☐ One gallon of drinking water □ Cooler for ice and food storage ☐ Smoke detectors per person per day for at ☐ Flashlights with extra batteries or □ Carbon-monoxide detectors least three to seven days hand-crank flashlights ☐ Two-way radio if power, terrestrial ☐ One gallon of water for each ☐ Battery or solar powered lanterns telephone and cell towers fail person per day for cooking ☐ Battery powered NOAA ☐ Fire extinguisher and personal hygiene ☐ Weather radio with extra batteries ☐ Waterproof container or ☐ Don't forget water for your pets! or hand-crank radio resealable plastic bag to store important papers like ☐ Car charger for mobile phone Ice insurance, medical, bank, or ☐ Battery operated digital TV with ☐ Freeze water in zip-type freezer Social Security documents/ car charger adapter bags and two-liter soda jugs numbers ☐ Grill with extra propane, charcoal, ☐ Fill coolers with ice. Ice can be ☐ Cash (without power, or sterno (Outdoor Use Only) used to preserve food once the credit cards are unusable) ☐ Matches in waterproof container power goes out ☐ First Aid Kit or butane starter for grill ☐ Two weeks supply of ☐ Paper plates/bowls/cups, plastic Food prescription drugs eating utensils, napkins, paper ■ Non-perishable packaged or ☐ Two weeks supply of vitamins towels, moist towelettes canned food to last at least ☐ Over the counter pain reliever ☐ Manual can opener and three to seven days ☐ Antibacterial hand soap bottle opener ☐ Ready-to-eat canned meats. ☐ Cleaning supplies □ Toilet paper fruits and vegetables: Canned or boxed juice ■ Non-scented liquid household ☐ Plastic garbage bags Canned or boxed milk chlorine bleach or water ☐ Mosquito repellent Cereal purification tablets □ Sunscreen ☐ Work gloves Soup ☐ Toiletries/Hygiene items Peanut butter and jelly, □ Duct tape granola bars, trail mix ☐ Heavy-duty outdoor **Health Essentials** Instant coffee or tea extension cords □ Documentation, license Dried fruits and nuts ☐ Waterproof tarps ☐ Non-perishable food Bread, crackers and cookies □ Plastic sheeting ☐ Medications Raw Vegetables Rope ☐ Water Fresh fruit ☐ Basic tool kit · Special food for babies and ☐ Corded phone the elderly

# **THURRICANE PREPAREDNESS PLAN**



# Your First Aid Kit

A first aid kit should be kept in the home and each automobile and should include:

☐ Sterile adhesive bandages
☐ Sterile gauze pads
☐ Hypoallergenic adhesive tape
☐ Triangular bandages (3)
☐ Sterile roller bandages, antibiotic ointment, scissors, tweezers, needle, moistened towelettes, antiseptic, thermometer, tongue blades (2)
☐ Tube of petroleum Jelly or other lubricant
☐ Assorted sizes of safety pins
☐ Cleansing agent/soap
□ Latex gloves (2 pairs)
□ Sunscreen
☐ Bug repellent
$\square$ Aspirin or non-aspirin pain reliever, anti-diarrhea medication, antacid
□ Pottled water and other fluids









# Hurricane Family Preparedness

☐ Hold a family meeting
□ Discuss the hazards of hurricanes. Encourage children to talk about their fears and explain some of the things you'll be doing to keep everyone safe. Start a written list of things you'll need to take care of and encourage everyone in the family to contribute their ideas.
□ Discuss whether you'll need to evacuate
□ Determine whether you live in an evacuation zone and, if so, where you will go if an evacuation order is given. Going to a family or friend's house or hotel outside the evacuation area is your best choice. If you choose to go out of town, do so well in advance of the storm. Since shelters provide for only basic needs, this should be your choice of last resort.
☐ Ensure your assets are protected
☐ Inventory your home possessions and videotape or photograph items of value. Review your insurance policies to ensure you have adequate coverage.
☐ Assess your home for vulnerable areas
☐ Do a walk-through of your home and property to evaluate your roof, windows, garage door, landscaping, etc. and determine what actions you will take.
☐ Make a plan to protect your vehicles
☐ Decide where you will store or park your vehicle, boat or RV. Check your vehicle insurance policy and keep it in the same safe place as your homeowner's policy.
□ Secure your home
□ Decide what actions you will need to take to protect your home and your property (shutters, generator, trim trees), and to keep as comfortable as possible during recovery.
Discuss whether anyone in your home is elderly or has special needs and, if so, make

# THURRICANE PREPAREDNESS PLAN



# Hurricane Family Preparedness

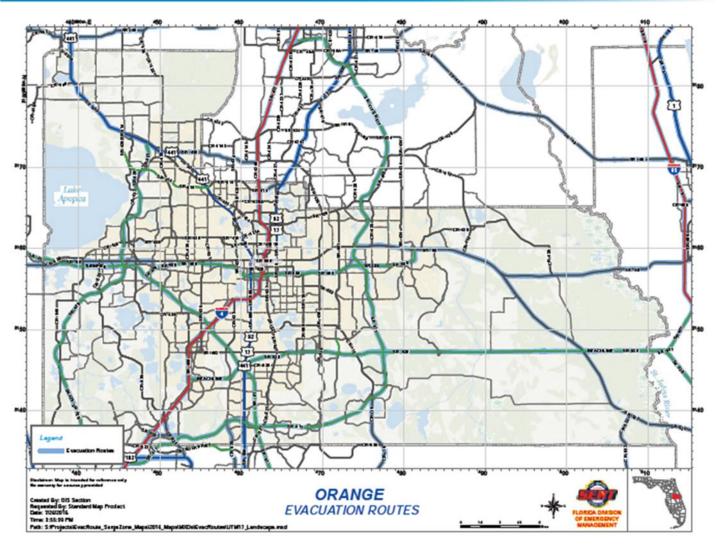
have to evacuate. If appropriate, plan for large animals such as horses
Gather your supplies
Determine your family's food, water and medical needs and assemble your hurricane kit according to those needs (see sidebar for essential items to include)
Notify others of your plan
Let family or friends know what your hurricane plan is so they can check on you in the aftermath of the storm. Establish an out-of-town contact
Plan ahead for the possibility of becoming separated from your family and friends, whether it is a personal emergency or a larger-scale disaster
Start by designating a single, out-of-town contact that your family or household members can call, e-mail or text message should a disaster occur. If local phone service is overwhelmed, it may be easier to call outside the area. Your contact should be aware that they are your family's designated contact
All of your loved ones should agree to call the out-of town contact to report their whereabouts and welfare
Regular contact with your designated person will help to keep everyone informed. After initial contact and depending on the circumstances, you might set a specific check-in time
When telephone lines are busy, e-mails or text messages may go through when calls cannot
Create an emergency contact list; include phone numbers and e-mail addresses for your designated out-of-town contact, loved ones, neighbors and other emergency numbers such as police, fire and your physician
Make copies of the list for every family member and print a copy to keep by the phone and with your emergency supplies
Make sure to secure outside structures and get all outside items and bring everything inside including patio chairs, grills potted plants and balcony items

□ Dotorming how you will address your not's needs and make a plan for your not in case you

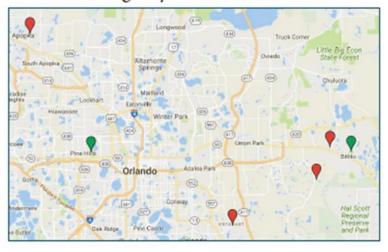
## THURRICANE PREPAREDNESS PLAN



# Orange County Evacuation Zones



**Emergency Shelter Locations** 



# May and June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May	1 Monthly Assessment Due Trash Pick-Up	2	3	4	CINCO MAYO	6
7	8 Trash Pick-Up	9 Recyclables/ Yard Waste/Bulk Items Pick-Up	Grace Period Ends for Monthly Assessment	11	12	13
Nother's	15 Trash Pick-Up	16 Recyclables/ Yard Waste/Bulk Items Pick-Up	17	18	19	20
21	22 Trash Pick-Up	23 Recyclables/ Yard Waste/Bulk Items Pick-Up	24	25	26	27
28	Trash Pick-Up  ***** MEMORIAL DAY  DWD Office Closed	30 Recyclables/ Yard Waste/Bulk Items Pick-Up	31			
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sunday June	Monday	Tuesday	Wednesday	Thursday  1  Monthly Assessment Due First Day of Hurricane Season	Friday 2	Saturday 3
	Monday  5 Trash Pick-Up	Tuesday  6 Recyclables/ Yard Waste/Bulk Items Pick-Up	Wednesday 7	Monthly Assessment Due First Day of Hurricane		
June	5	6 Recyclables/ Yard Waste/Bulk		Monthly Assessment Due First Day of Hurricane Season 8	9	10 Grace Period Ends for Monthly
June 4	5 Trash Pick-Up	6 Recyclables/ Yard Waste/Bulk Items Pick-Up  13 Recyclables/ Yard Waste/Bulk	7	Monthly Assessment Due First Day of Hurricane Season 8	9	10 Grace Period Ends for Monthly Assessment